



Mechanical Contractors Association of Ottawa

Mechanical Contractors Development Trust Fund

Scholarship Program 2024

APPLICATION FORM



"Robert (Bob) Martel Memorial Scholarship"

Amount: \$2,000

Application Conditions:

- 1) All applicants must be a child or grandchild of a local employee or owner of an Ordinary Member Firm of MCA Ottawa.
- 2) The local Ordinary Member Firm must sponsor the application and be a member in good standing of MCA Ottawa for one year.
- 3) Applicants must be a graduate from high school and registered as a full-time post-secondary student in a College or University of his/her choice.
- 4) Applicants must demonstrate adequate academic standing.
- 5) Applicants must include three (3) non-family member letters of reference with full contact information.
- 6) Applicants have demonstrated community commitment and leadership through involvement in extra-curricular or community activities.
- 7) Applicants must provide a summary of personal and professional goals.
- 8) Preference may be given to candidates whose education path may benefit the mechanical contracting industry.
- 9) Previous recipients of this scholarship are not eligible to apply.

Instructions:

- Complete all sections of the application form:

Sections A & B to be completed by Applicant and authorized by local Member (employer) firm

- Mail or scan and email to:
Mechanical Contractors Association of Ottawa,
c/o Mechanical Contractors Development Trust Fund,
2039 Robertson Road, Suite 401,
Ottawa, ON K2H 8R2
Email: info@mcaottawa.com

Applications must be received by MCA Ottawa by **midnight** on **September 27, 2024**.

Award will be presented at the All Members Meeting in October.



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Section A

Applicant's Name in full:				
Family Name:		First, middle and other names:		
Current Mailing address:			City/Town:	Province:
			Postal Code:	
Home Phone:	Cell Phone:	E-Mail Address:		

Name of College or University: _____

Major Field of Study: _____

List the contact names and addresses for your three (3) non-family letters of references **and include them with your application.**

Reference Name:	Reference Address:
1.	
2.	
3.	

Please enclose the following with your application:

- A clear copy of your final Grade 12 transcript.
- The three (3) non-family letters of references.
- An account of your leadership qualities shown through extra-curricular activities, give details as to the extent of your involvement.
- A summary of personal and professional goals.

Terms of Agreement, if selected:

In the event that the applicant is selected to receive scholarship monies from MCA Ottawa, he/she agrees that their name and /or photograph may be published or announced in the local media or trade publications.

Applicant Name:	Applicant Signature:	Date: MM/DD/YYYY
If under 18 years of age:	Parent/Guardian Signature:	Date: MM/DD/YYYY

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Section B

This section must be completed by the local Ordinary Member firm and parent of applicant.

LOCAL ORDINARY MEMBER FIRM

Firm Name(local Ordinary member (employer) firm of MCA Ottawa):

Firm address:

City/Town: Province: Postal Code:

EMPLOYEE

Local Ordinary member (employer) firm
of MCA Ottawa

Name of Parent/Guardian of applicant

Name of authorized representative

Signature

Signature

Date (MM/DD/YYYY)

Date (MM/DD/YYYY)

Applicant Checklist

- Completed Application Form
- A clear copy of your final Grade 12 transcript
- The three (3) non-family letters of references.
- An account of your leadership qualities shown through extra-curricular activities, give details as to the extent of your involvement.
- A summary of personal and professional goals.

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