



SMACNA Field Based Project Management Program

Bulletin #07-16

Date April 26, 2016

To Members & Local Associations

Program Description

This full day SMACNA program is designed to get the field to understand the importance of the project management process, and provide them with the tools to improve and insure profitability goals are met.

<p>Program Topics</p> <ul style="list-style-type: none"> • Introduction to the basics of project management ▪ The Kick-off Meeting ▪ The Pre-Planning meeting ▪ Instituting shop coordination and drawing processes ▪ Interval planning “dividing the planning process into manageable tasks” ▪ Job site organization ▪ Job meetings ▪ Scheduling ▪ Project review 	<p>About the Program Speaker – Kevin Dougherty</p> <p>For the last 20 Years Kevin has been speaking to the construction industry. Kevin's work and education experience enables him to relate to today's problems and provides tangible solutions in an easy-to-listen style. He has taught thousands of people in various seminars. His client base ranges from family-owned businesses to corporate conglomerates. In addition to speaking and writing articles, Kevin has served as sales manager and corporate trainer for a multimillion-dollar mechanical contractor. Kevin has also been a frequent speaker for various associations, World of Concrete, PHCC, SMACNA, MCAA, MSCA and QSC Chapters. Kevin's humorous and energetic speaking style has made him a convention favorite. He has spoken to such groups as Benjamin Moore & Co., 3M, Hunter, Rain Bird, Johnson Controls, Morton International, Manville/Schuller, York International, and Hagemeyer Electrical Australia, just to name a few. Kevin's ability to entertain audiences and hold their interest while getting his message across consistently makes him one of the industry's top speaking talent.</p>
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Who Should Attend? Foremen, Superintendent, Project Coordinators & Managers

Where & When?	August 22, 2016	Ottawa	Ottawa Conference & Event Centre
	August 23, 2016	Richmond Hill	Sheraton Parkway North
	August 24, 2016	Oakville	Ontario Sheet Metal Workers Training Centre
	August 26, 2016	Windsor	Hampton Inn

Continental Breakfast and Lunch is provided.

This program is FREE of charge to SMACNA – Ontario Chapter Members.

ATTENDEE NUMBERS ARE LIMITED – See registration form

Space permitting, the program is available to non-members at a charge of \$75 per person.

PROGRAM LOCATION AND DETAILS

Date	Location		Max Attendance
August 22, 2016 8:00am-4:00pm	Ottawa	Ottawa Conference & Event Centre 200 Coventry Road Meeting Room 118-B	60
August 23, 2016 8:00am-4:00pm	Richmond Hill	Sheraton Parkway North 600 Highway 7 East	55
August 24, 2016 8:00am-4:00pm	Oakville	Ontario Sheet Metal Workers Training Centre 2600 Sheridan Garden Drive	55
August 26, 2016 8:00am-4:00pm	Windsor	Hampton Inn 1840 Huron Church Road Ambassador Room	40

HOTEL ACCOMMODATIONS

For those contemplating overnight stays we have reserved a block of rooms at the following hotels convenient to the seminar locations. You will have to personally make the room reservations.

OTTAWA **\$149, night** **Courtyard Marriott**
August 21 200 Coventry Road,
 Ottawa, ON

Hotel arrangements must be made through OSM. Contact Marlene (905) 886-9627
 Hotel Room Booking deadline is August 12th
 Payment is by registrant to hotel.

TORONTO **\$129, night** **Sheraton Parkway North**
August 22 600 Highway 7 East
 Richmond Hill, ON

Hotel arrangements must be made directly with hotel (905) 882-3108
 Booking Code is: Ontario Sheet Metal Contractors Association
 Hotel Room Booking deadline is July 23rd
 Payment is by registrant to hotel.

OAKVILLE **\$90, night** **Country Inn by Carlson**
August 23 2930 South Sheridan Way
 Oakville, ON

Hotel arrangements must be made directly with hotel (905) 829-8020
 Booking Code is: 0816OSMWGS
 Hotel Room Booking deadline is August 12th
 Payment is by registrant to hotel.

WINDSOR **\$119, night** **Hampton Inn & Suites by Hilton Windsor**
August 25 1840 Huron Church Rd.
 Windsor, ON

Hotel arrangements must be made directly with hotel (519) 972-0770
 Booking Code is: OSM
 Hotel Room Booking deadline is August 12th
 Payment is by registrant to hotel.

